

# STALL BOOKING FORM

Company Name :  
(In Block Letters) \_\_\_\_\_

Contact Person : Mr./ Mrs. \_\_\_\_\_ Designation \_\_\_\_\_

Address \_\_\_\_\_

Mob No. \_\_\_\_\_ E-mail id \_\_\_\_\_

Web : w w w . \_\_\_\_\_

Product / Service Category \_\_\_\_\_

GST NO. \_\_\_\_\_ PAN No. \_\_\_\_\_

**Name (As it should appear on Stall Fascia Board)** (Max. - 26 letters)

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Upcoming Expo	Stall No.	Stall Size	Rate per Sq. Mt.	Amount	GST 18%	Total
INDEXPO- MUMBAI						
INDEXPO- HYDERABAD						
INDEXPO- Vijayawada						
INDEXPO- Vizag						
<b>NATIONAL EXPO- Steel &amp; Power Raipur</b>						
			<b>TOTAL</b>			

Payment Details	Cheque No./ RTGS/NEFT	Date	Bank Name & Branch	Amount

**We confirm having read and understood the terms and conditions related to the administration / BOOKING / CANCELLATION of the Exhibition given below and we hereby agree to abide by the same.**

All payments should be made by Cheque / DD/ RTGS/NEFT in favour of " <b>Indore Infoline Pvt. Ltd.</b> ". <b>BANK OF India</b> A/c No.88073011000043 RTGS/NEFT-BKID0008807 Branch: RNT Marg, Indore-452001 <b>ICICI Bank</b> A/c No. 347705001149 IFSC Code: ICIC0003477 589, Piplyahana, Main Road Indore-452016 PAN : AABC18649B GSTN: 23 AABC18649B1ZS	<a href="#">Scan and Pay</a> 	<a href="#">You Can make Payment Online on <a href="http://www.indexpo.co.in">www.indexpo.co.in</a></a>
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<p>Organiser <b>Indore Infoline</b></p> <p><b>INDORE INFOLINE PVT. LTD.</b> Regd. Office: Info House, 246, Greater Brijeshwari, Opp. Sch. No. 140, Indore-452016. Tel: +91-0731-4093000, 2703000 Email: <a href="mailto:info@steel-powerexpo.com">info@steel-powerexpo.com</a> Website <a href="http://www.indexpo.co.in">www.indexpo.co.in</a></p>	<p><b>Exhibitor's Sign &amp; Seal</b></p> <p>Signature _____</p> <p>Name ..... _____</p> <p>Date..... _____</p>
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## Extra Furniture Requirement

Name of Organisation

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Stall NO. \_\_\_\_\_

## Extra Items Requirement

S.No.	Item Description	Rate for 3 Days	Qty	Total Amount
1.	Octonorm Table	Rs. 700		
2.	Steel Table	Rs. 400		
3.	Chair	Rs. 300		
4.	Glass Top Round Table	Rs. 1500		
5.	Steel Round Table	Rs. 800		
6.	Spot Lights	Rs. 450		
7.	Conference Chair	Rs. 600		
8.	Glass Counter	Rs. 2500		
9.	Glass Show Case TALL	Rs. 5000		
10.	Glass Shelf Each	Rs. 500		
9.	Carpet	Rs. 10 /-sq feet		
10.	TV 42"for 3 Days	Rs. 6500		
11	Brochure Stand	Rs. 1500		
12.	Power 3 Phase for 3 Days	Rs. 3500 per HP		

**Total** .....

**GST Tax 18%** .....

**Total Amount** .....

1. *Extra Items are subject to availability.*
2. *Extra Items requirement should be submitted 15 days in advance.*
3. *Full payment + Taxes payable before the delivery.*

**Date:** .....

**Name and Signature**

**ORGANISER**

**INDORE INFOLINE PVT. LTD.**

Regd. Office: **Info House**, 246, Greater Brijeshwari, Opp. Sch. No. 140, Indore-452016.  
Tel: +91-0731-4093000, 2703000 Email: [info@steel-powerexpo.com](mailto:info@steel-powerexpo.com) Website [www.indexpo.co.in](http://www.indexpo.co.in)

# GENERAL INFORMATION, RULES & REGULATIONS

## 1. THE EXHIBITION

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**Indore, Jamshedpur, Jaipur, Kolkata, Nashik, Nagpur, Aurangabad, Hyderabad, Bangalore, Raipur, Vizag, Mumbai, Vijayawada.**

## 2. ORGANISER

**Indore Infoline Pvt. Ltd.**

**Registered Office:** INFO-HOUSE, 246, Greater Brijeshwari, Opp. Sch. No. 140, Pipliyahana Chouraha, Indore-452016 (MP)  
**Tel.:** 0731-4093000, 2703000  
**E-mail :** iyp\_ind@yahoo.co.in

## 3. TIMINGS

**Timing:** 11.00 am to 7.00 pm

## 4. FACILITIES PROVIDED

a) The following are the complimentary booth amenities: Octonorm System Construction, Fascia Name, floor carpeting, 3 spotlights, 1 power point 5amp, 1 table, 2 chairs & 1 wastepaper basket for every 9 Sq. mt. built up stalls (Jewellery).

- Exhibitors are particularly requested to avoid designs which block or box-in other Exhibitor's stalls, gangways, fire points, extinguishers or emergency exits.
- No stall should be designed to go beyond 2.4 mt in height. Exhibits and display should not exceed this limit.
- Mezzanine Floor will not be allowed and will only be considered.
- Payment for additional materials and power taken at the venue has to be made immediately by cash.

## 5. EXTRA FURNITURE / FITTINGS

Exhibitor's requirement of extra furniture/fixtures should be ordered along with duly filled in Furniture and Electrical Requisition Form 30 days prior to start of exhibition.

## 6. FAILURE TO EXHIBIT

Any organisation which, having signed a contract for exhibition space, fails to exhibit whether or not for any reason of the Exhibitor's own choosing and has not been released from the Contract by the Organisers shall be liable for the full amount stated in the contract plus any additional costs incurred by the Organisers as a result of such failure to exhibit. These terms cannot be varied under any circumstances.

## 7. EXCLUSIONS OF LIABILITY

The Organisers, their servants or agents shall not be liable for the safety of Exhibitors, their servants, agents, contractors or invitees during the exhibition nor for any exhibits, articles or other property of whatever kind brought into the exhibition by Exhibitors, their servants, agents, contractors or invitees or members of the public. The Organisers shall not in any event be held responsible for any restriction or conditions which prevent

The construction, erection, completion, alteration or dismantling of stands or the entry, sitting or removal of exhibits, or for the failure of services or amenities provided by the hall landlords or other third parties.

## 8. EXHIBITOR'S INSURANCE

Exhibitors shall make sure that they are fully covered by insurance including, but not restricted to, all risks on their property, exhibits or articles of any kind, public liability and comprehensive protection against any loss or damage caused by any circumstance.

Whatsoever whether by reason of fire, water, theft, accident or any other cause, the Exhibitor shall insure against, indemnify and hold the Organisers harmless in respect of all cost, claims, demands and expenses to which the

Organisers may in any way be subject as a result of any loss or injury arising to any person (including members of the public or the Organizer's staff, agents or contractors) or property whomsoever caused as a result of any act or default of the Exhibitor, his servants, agents or contractors or invitees. If the Organisers so demand the Exhibitor shall provide proof to the Organisers that the Exhibitor has adequate insurance cover. Exhibitors must ensure that their temporary staff and the staff servants, agents or contractors are insured against claims for workman's compensation. The period for which such insurance shall be maintained shall run from the time the Exhibitor or any of his servants, agents or contractors first enters the Exhibition venue, and to continue until he has vacated the Exhibition grounds and all his exhibits and property have been removed.

## 9. SUBLetting OF STANDS

The Exhibitor must not transfer, dispose of, part with or otherwise sublet the whole or any part of his site, whether for financial consideration or otherwise. The Exhibitor must, if he is an agent, distributor or licensee should state at the time of contract the names of the principals to be represented. This does not prohibit an Exhibitor displaying the products of a principal for whom he becomes agent, distributor or licensee after the time of contract, with the prior written permission from the Organisers.

## 10. FORCE MAJEURE

The Organisers shall not be liable to the Exhibitors by reason of any cancellation or part time opening of the Exhibition, either as a whole or in part, for any non-performance of their obligations under this contract for any amendments or alterations to all or any of the Rules and Regulations of the Exhibition in each case to the extend that such occurrence is due to any circumstances not within their control.

**The Date and Venue of any expo may change due to conditions beyond the control of organizer. Any contract entered will be binding on the exhibitor and no claim whatsoever will be entertained.**

## 11. PROMOTION DURING THE EXHIBITION

Exhibitors are reminded not to place stickers, signs or posters anywhere in the hall other than within their own stall. Likewise, Exhibitor's representative(s) may not distribute brochures, invitations etc. along the gangways or near the entrances. This is unfair to other Exhibitors and an inconvenience to visitors.

## 12. PAYMENT TERMS AND CONDITIONS

The payment schedule is as follows;

- a) 50% payment should be through current dated Cheque along with the Booking Form to secure booking.
- b) Balance 50% should be paid in form of Post Dated Cheque dated on or before 30 days of start of each expo.
- c) All payments should be made by Cheque / DD in favour of Indore Infoline Pvt. Ltd.

**Account Details: Indore Infoline Pvt. Ltd.**

**BANK OF India-A/c No.880730110000043  
RTGS/NEFT-BKID0008807**

**Branch: RNT Marg, Indore-452001**

**PAN : AABC18649B**

**GSTN: 23 AABC18649B1ZS**

Exhibitors will not be allowed to occupy their space or stands if the payment terms specified on the contract are not followed. These terms cannot be varied under any circumstances. No Exhibitors will be allowed to occupy their stands until full payment has been received by the organizers. These terms cannot be varied under any circumstances.

## 13. EQUIPMENT INTERFERENCE

No equipment can be operated which makes excessive noise or cause electrical interference or annoyance to other Exhibitors. In this matter the decision of the Organisers will be final.

## 14. DAMAGE TO STAND STRUCTURE AND EXHIBITION PREMISES

No person under any circumstance shall cut into or through any floor covering or wall nor alter any stand service structure except when authorized in writing by the Organisers.

**15. No Eatables or Beverages are allowed inside the Exhibition Hall.**

## 16. STAND CLEANING

During the Exhibition's duration, the Organisers will be responsible for the daily cleaning of the stand carpets and gangways. During the build-up / dismantling periods, independent contractors appointed by Exhibitors are responsible for the removal of the stand building / dismantling materials and rubbish.

## 17. CANCELLATION TERMS

**If any Exhibitor cancels his booking before 30 days of start of any expo he shall forfeit 50% of the total stall charges+ taxes. In case the cancellation is made within 30 days of start of any expo, exhibitor will have to pay 100% of total stall charges + taxes.**

## 18. GOVERNING LAW AND JURISDICTION

Disputes if any, shall be governed and construed in accordance with Indian Laws and shall be subject to the jurisdiction of the Indore courts only.

## 19. COUNTER SALES

No sale is permitted during expo period in any expo.

Organiser will not be responsible for the content of items, quality of materials or pricing and taxes payable.

## 20. UNFORESEEN OCCURRENCES

In the event of any occurrence not foreseen in these Rules & Regulations, the decision of the Organisers shall be final.

## 21. STALL POSSESSION ON VENUE:

Stall possession on venue is subject to 100% payment only. Stall booking may be cancelled and advance booking amount will not be returned if full payment is not received 7 days before start of expo. Organiser will not be responsible for any damages.

## 22. EXIT PASS

Exhibitors will be allowed to exit only on submission of Exit Pass.

**All Display materials/ exhibits/promotional material / branding material should be removed immediately after closing of the show. IPL will not bear any responsibility for the loss of any exhibitors property at the end of expo.**

## 22. ACCEPTANCE OF RULES

The very fact that an Exhibitor participating in our Exhibition as an Exhibitor, it will be presumed without any dispute that he / she, his / her company / organisation has read the Rules & Regulations formulated by the Organisers and as printed above and irrevocably confirms to abide by them. This is applicable to each and every participant irrespective of the amount or percentage of payment made to the Organisers and includes participants, Exhibitors / Co-exhibitors as well as companies / organisations of complimentary stalls, irrespective of the fact if they have signed or not signed the registration form or any other document.

Signature with Seal